

# London Britain Township Board of Supervisors Meeting

April 27, 2020 approved 5/18/20 BOS mtg

Aileen Parrish, Chairman of the Board of Supervisors opened the Board of Supervisors meeting held via Zoom live audio for residents to call/log in at 7:07 PM. In attendance were Supervisors Aileen Parrish, Glenn Frederick and Brian Sachs, Asst. Secretary Alexandria Cowan, Treasurer Nette Stejskal, and Secretary Carolyn Matalon, Planning Commission Member Don Morgan and resident Bruce Yost.

**Road Report-** Roadmaster Joe Ferguson read the March Road report

Meadows II- Joe Ferguson noted that the silt fence and super silt fence is broken down. Aileen Parrish spoke with Township Engineer Ron Ragan and reported that the existing silt fence is no longer needed anymore and not worth saving. Joe Ferguson will remove the silt and super silt fence as well as some invasive trees. New silt fence that needs to be installed for the basin conversion would be placed in a different location to protect the property of the homeowner.

## Chesterville Drainage Project Bids/Contract

Nette Stejskal and the Board discussed the Chesterville Drainage project bid and the consultation with Township Engineer Ron Ragan. Aileen Parrish made a motion to award the lowest bid for Line Items #1-5 of the Chesterville Drainage Project to Advance Pavement Group in the amount of \$73,780. Glenn Frederick seconded and the motion carried unanimously.

## Road Project Budget

Treasurer Nette Stejskal noted that the 2020 General Fund, Capital Fund and Highway Fund total Road budget total is \$530,000. The estimated cost for 2020 Road projects total is \$522,800 and as long as material quantities and cost are consistent the Township can complete all projects.

**Park Report-** Roadmaster Joe Ferguson read the March Park Report

Purchase of mower- The Board discussed the purchase of a woods mower. Brian Sachs made a motion to approve the purchase of an Exmark mower for \$8292.46 from Stoltzfus. Aileen Parrish seconded and the motion carried unanimously.

There being no further business Joe Ferguson left the meeting at 7:35pm.

## **Zoning**

Zoning Officer Dave Gargula provided the March Zoning Report

20-014	Skopowski BI	302 Glen Rd	Barn Metal Roof 3-17-20
20-015	Lewis BI Zoning	244 Fern Ridge	Deck 3-3-20
20-017	Taylor BI	7 Bills Way	Elec 3-5-20

## **COMPLAINTS:**

3-19 Received an email about a permanent basketball hoop in the right-of-way in the cul-de-sac of Valley Drive. A letter was sent requesting an HOP that required the hoop to be set back a minimum of 3' from the cartway. The owner contacted me and said they would remove the hoop.

3-26 Received an email complaint about the smoker in use at 18 Josh's way. The owner sent an email stating that the smoker was being used at home as a food donation for a Kennett Square nonprofit "His Mission" to provide meals for needy. Spoke with Tom Oeste and was told that volunteer food donations don't fall under home business and we do not have to enforce.

## **MISCELLANEOUS:**

Have been working with contractor at 205 Foxbrook to get final CO. As of Friday final site touchup grading is needed.

Weekly inspections for un-permitted work and signs were performed.

Site inspections for construction were performed.

There being no further business Dave Gargula left the meeting at 7:46pm

## **Subdivision and Land Development**

### **Minutes**

March 9, 2020- Glenn Frederick made a motion to approve the minutes of 3/9/2020 as written. Aileen Parrish seconded and the motion carried unanimously.

March 23, 2020- Glenn Frederick made a motion to approve the minutes of 3/23/20 as written. Aileen Parrish seconded and the motion carried unanimously.

### **Treasurers Report**

Nette Stejskal presented the April 27, 2020 Treasurer's Report (report attached) and reviewed the invoices over \$1,000:

JG Environmental	\$1475.00	Wm McGovern	\$2180.00
Buckley Brion	\$1225.00	D Gargula	\$1505.00
Wm MrGovern	\$1242.00	BBD LLP	\$5600.00
LBT Land Trust	\$1415.25	Ragan Engineering	\$2160.00
Stoltzfus Farm Serv	\$8292.46		

Supervisor Aileen Parrish and Treasurer Nette Stejskal spoke of the approximate balance of real estate taxes due to the Township is around \$120,000. There is a PA real estate tax bill which passed allowing Townships to extend their discount period. There needs to be more research done on this topic.

Aileen Parrish made a motion to research the possibility of extending the face value amount of the Real Estate taxes not yet paid until the end of the year. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish made a motion to contact Tax Collector Janie Schnelle and advise her that the Board of Supervisors are considering the possibility of extending the face value period of 2020 Real Estate taxes not yet paid until the end of the year. Brian Sachs seconded and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve the ACH transactions for the payment of interest on the DVRFA Loans, payroll taxes, bank fees, and P Card purchases. Glenn Frederick seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve check numbers 15682-15707 on the M&T Bank Account. Glenn Frederick seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve check numbers 8351-8372 on the PLGIT Bank Account. Glenn Frederick seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve the transfer to the Park Fund, Open Space Fund, and Capital Fund for R/E taxes, transfer to the Sewage Fund for fees collected and the transfer to the Highway Fund for a deposit. Glenn Frederick seconded, and the motion carried unanimously.

Park Fund – Aileen Parrish made a motion to approve check numbers 2902-2905. Glenn Frederick seconded, and the motion carried unanimously.

Park Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for payroll expenditures, loan interest, and tax collection expenditures. Glenn Frederick seconded, and the motion carried unanimously.

Open Space Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for loan interest and tax collection. Glenn Frederick seconded, and the motion carried unanimously.

Windsor Sewage Fund – Aileen Parrish made a motion to approve check numbers 1239-1245. Glenn Frederick seconded, and the motion carried unanimously.

Capital Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for loan interest and tax collection. Glenn Frederick seconded, and the motion carried unanimously.

Highway Fund – Aileen Parrish made a motion to approve check numbers 6805-6807. Glenn Frederick seconded, and the motion carried unanimously. Glenn Frederick seconded, and the motion carried unanimously.

### **New Business**

Supervisor Aileen Parrish reported on the Chester County website Covid 19 statistics as of today:

1251 positive cases in Chester County

81 deaths in Chester County

6 positive cases in London Britain Township

### **Old Business**

### **Business from the Floor**

#### **Adjournment**

Aileen Parrish made a motion to adjourn the meeting at 8:50 PM. Brian Sachs seconded, and the motion carried unanimously.