

# London Britain Township Board of Supervisors Meeting

March 23, 2020 approved 4/27/20 BOS mtg

Aileen Parrish, Chairman of the Board of Supervisors opened the Board of Supervisors meeting held both at the London Britain Township hall which is closed to the public and via Zoom live audio for residents to call/log in at 7:07 PM. In attendance at the Township Hall were Supervisors Aileen Parrish, Glenn Frederick and Brian Sachs, Asst. Secretary Alexandria Cowan, Treasurer Nette Stejskal, and Secretary Carolyn Matalon via Zoom log in.

## **New Business**

Resolution #20-12 – Aileen Parrish read the resolution which in an effort to protect the health of the citizens of London Britain Township, Township employees and officials related to the spread of Covid-19 virus imposes policies regarding public meetings and the use of Township buildings. These policies will remain in effect until the May Board meeting on Monday May 11, 2020 with the date amended to May 18, 2020. Glenn Frederick made a motion to adopt Resolution #20-12 as written. Brian Sachs seconded, and the motion carried unanimously.

Declaration of Emergency Covid-19 Coronavirus- Aileen Parrish read the Declaration which states that on or about March 15, 2020, Coronavirus COVID-19 has caused or threatens to cause injury, damage and suffering to the persons and property of London Britain Township and the Board of Supervisors hereby proclaim the existence of a disaster emergency in London Britain Township. The Declaration takes effect immediately and may be continued beyond the initial seven-day period from the date of the Declaration upon consent of the Board of Supervisors. Aileen Parrish would like to amend the seven-day period to an indefinite extension. Glenn Frederick made a motion to adopt the Declaration of Emergency as amended. Brian Sachs seconded and the motion carried unanimously.

Chuck Freese EMC- Chuck Freese reported on the number of Covid-19 cases in Chester County. The Township Emergency Management Coordinator (EMC) is the contact for resource acquirement (ie. Masks, sanitizer, gowns, etc) through PEMA/FEMA. The resource acquisition is from the Strategic National Stockpile which has national warehouses based on regions. Supervisor Parrish discussed the need of hand sanitizer for residents 60 years and older and the more vulnerable with EMC Chuck Freese. Aileen Parrish made a motion to ask EMC Chuck Freese to request hand sanitizer for the more vulnerable Township residents. The order request of 1200 hand sanitizers will be placed. Methods of distribution were discussed. Brian Sachs seconded and the motion carried unanimously.

Nichol Park Extension parking lot expansion- Nette Stejskal had worked with Engineer Ron Ragan on a plan for the Nichol Park Extension stone parking lot. The existing NPDES plan does not meet today's stormwater requirements. The parking lot shown on the Master Site Plan (MSP) for Nichol Park comes in and loops around with a center grass area. To build the MSP parking lot with 120 spaces a new permit is required with a 6-8 month delay and additional costs. We could do a single line without a center which would limit the earth disturbance and a permit would not be needed. It would be about 80-90 spaces, more cost effective but narrower and no grass island. Building one lane with approximately 50 parking spaces is possible with waiting to build the other half if grant money is received or more parking is needed. The Board discussed the options and agreed with Nette Stejskal and agreed that she should instruct Ron Ragan to go forward with plans for Phase 1 on the parking plan to construct approximately 50 spaces.

Board of Supervisor Meetings- The Board discussed the meetings going forward. Aileen Parrish made a motion to the following meetings, not open to the public but invited to call/log in; April 13, 2020 road bids only, April 27, 2020, May 18, 2020, June 22, 2020. Glenn Frederick seconded and the motion carried unanimously.

## **Old Business**

Flint Hill Distillery Extension Letter- Aileen Parrish made a motion to accept the extension letter from Flint Hill Distillery for their Land Improvement plan until 6/29/20. Glenn Frederick seconded and the motion carried unanimously.

Land Trust- The Board had previously approved 200 hrs and \$7600 total cost for invasive control from Red Tail Restoration and Mgmt. This was met in 2019. The Board and Treasurer Nette Stejskal discussed additional invasive control costs with Red Tail Restoration Mgmt. Glenn Frederick made a motion to pay Red Tail Restoration and Mgmt's invoice in the amount of \$1415.25. Brian Sachs seconded and the motion carried unanimously. Supervisor Parrish will discuss future invasive needs with the Land Trust.

Nette Stejskal presented the March 23, 2020 Treasurer's Report (report attached) and reviewed the invoices over \$1,000:

D Gargula	\$1938.75	Avondale EMS	\$1250.00
Avondale Fire Co	\$8006.00	SCCEMS	\$3700.00
WGFC EMS	\$7695.00	WGFC	\$18680.50
Keen Comp Gas	\$1990.60		

General Fund – Aileen Parrish made a motion to approve the ACH transactions for the payment of interest on the DVRFA Loans, payroll taxes, bank fees, and P Card purchases. Brian Sachs seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve check numbers 15663-15681 on the M&T Bank Account. Glenn Frederick seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve check numbers 8327-8350 on the PLGIT Bank Account. Glenn Frederick seconded, and the motion carried unanimously.

General Fund – Aileen Parrish made a motion to approve the transfer to the Park Fund, Open Space Fund, and Capital Fund for R/E taxes, transfer to the Sewage Fund for fees collected. Glenn Frederick seconded, and the motion carried unanimously.

Park Fund – Aileen Parrish made a motion to approve check numbers 2901. Aileen Parrish seconded, and the motion carried unanimously.

Park Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for payroll expenditures, loan interest, and tax collection expenditures. Glenn Frederick seconded, and the motion carried unanimously.

Open Space Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for loan interest and tax collection. Glenn Frederick seconded, and the motion carried unanimously.

Windsor Sewage Fund – Aileen Parrish made a motion to approve check numbers 1236-1238. Glenn Frederick seconded, and the motion carried unanimously.

Capital Fund- Aileen Parrish made a motion to approve the transfer to the General Fund for loan interest and tax collection. Glenn Frederick seconded, and the motion carried unanimously.

Highway Fund – Aileen Parrish made a motion to approve check numbers 6800-6804. Brian Sachs seconded, and the motion carried unanimously. Glenn Frederick seconded, and the motion carried unanimously.

Aileen Parrish made a motion to pay 3 additional bills not included on the bill pay list from the General Fund.

MSI	\$908.00
JG Environmental	\$1475.00
McGovern	\$2180.00

Glenn Frederick seconded and the motion carried unanimously.

## **Business from the Floor**

### **Adjournment**

Aileen Parrish made a motion to adjourn the meeting at 9:04 PM. Brian Sachs seconded, and the motion carried unanimously.